

# JENNIFER ELTRINGHAM

jennifereltringham@gmail.com

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## EDUCATION

**University of Denver**, Morgridge College of Education, Denver, CO

*Masters of Library and Information Science*, June 2017

- Independent study improving finding aids and organization for the private archival collection of the Green family.

**Ohio Wesleyan University**, Delaware, OH

*Bachelor of Arts*, May, 2014

Phi Beta Kappa, Magna Cum Laude

## EMPLOYMENT AND INTERNSHIPS

**University of Colorado Colorado Springs** Colorado Springs, CO

09/2017 - present

*Instruction Librarian*

Provides information literacy instruction for the UCCS Writing Program and first year Gateway Program Seminar.

Coordinates, develops, and teaches library workshops in RefWorks, poster presentations, and other research skills. Assists students, faculty, and the public with research questions through 6-10 hours of weekly reference service.

**Pikes Peak Library District** Colorado Springs, CO

09/2014 – 11/2017

*Interlibrary Loan and Public Service Specialist*

Processing materials from lending libraries to make them available for local patrons. Providing service for a diverse population of patrons via the reference and telephone reference desks, answering a variety of questions requiring in-depth knowledge of library resources and quick problem solving.

**University of Denver Special Collections and Archives** Denver, CO

09/2016 – 06/2017

*MLIS Culminating Internship Experience*

Evaluating ArchivesSpace and MARC records for nearly 900 collections for quality and completeness. Conducting a usability study for the Special Collections Islandora digital repository, improving user experience for students, faculty, and researchers. Processing the Sammy Lee papers, which include materials and prototypes for two art books.

**National Archives and Records Administration** Denver, CO

06/2016 – 08/2016

*Federal Diversity Initiative Intern*

Encouraged and improved access to underutilized collections by creating folder-level inventories, transferring items to acid free storage, and digitizing and describing images. Researched and wrote posts for social media, including a NARA blog and Facebook.

**Ohio Wesleyan University Beeghly Library** Delaware, OH

08/2013 - 05/2014

*Special Collections Intern*

Created a spreadsheet catalog of the Schubert and Graf Collections of 20th century sheet music. Developed a display featuring the art of the sheet music collections. Coordinated the reorganization and relabeling of the Rare Books Collection. Cross-referenced descriptions of the Asian Art Collection.

## VOLUNTEER EXPERIENCE

**Hack Library School** <http://www.hacklibraryschool.com>

09/2015 – 04/2017

*Contributing Writer*

Writing one article per month on issues related to library school. Collaborating with and editing posts for other writers.

## PRESENTATIONS, HONORS, AND AWARDS

**2017 Society of American Archivists Annual Meeting Research Forum** Lightning Talk on “Archiving Spotify: How and Why to Track Your Music Streaming Data”

**2017 University of Denver Interdisciplinary Research Incubator for the Study of (In)Equality (IRISE) Graduate Student Paper Competition Winner** for “Feminist Perspectives on Library Services”

**2016 IFLA World Congress Fellow** for attendance to the International Federation of Library Associations World Congress in Columbus, August 2016

**Colorado Library Educational Foundation** Scholarship, Colorado Association of Libraries Annual Conference 2015